**UNITED STATES DISTRICT COURT | EASTERN DISTRICT OF CALIFORNIA**

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June 28, 2018

**QUESTIONS DUE BY: July 20, 2018**
**PROPOSALS DUE BY: August 3, 2018**

**RE: REQUEST FOR PROPOSALS**
**RFP NO. 0972-19-16SI**

Program Administrator,

The United States District Court for the Eastern District of California is soliciting proposals to provide aftercare treatment services for male and female Federal defendants and offenders. These individuals include persons on probation, supervised release, or parole, who are under supervision of the United States Probation Office. This group may also include persons on pretrial release, under supervision of the United States Pretrial Services Office.

Enclosed is a Request for Proposal (RFP). The RFP contains the full text of all applicable government regulations, and all offerors are subject to the provisions contained in the RFP. In responding to the RFP, answer each item fully and supply all information requested. Please read the RFP carefully. Do not rely on your knowledge of previous RFPs, or knowledge or other Federal procurement procedures.

Your initial offer should contain your organization's best terms from a price and technical standpoint. There will be no opportunity to modify your proposal once it has been submitted, unless clarification is needed or discussions with all vendors are required. A Blanket Purchase Agreement (BPA) will be awarded to a vendor determined to be **technically acceptable**, based on the evaluation criteria contained in Section M, **and** the total **lowest cost to the government**, calculated over the projected three-year life of the agreement.

Although the government may choose to enter into a BPA with multiple vendors within a solicitation area, the government reserves the right to award to a single vendor. The term for this BPA is twelve (12) months, with a provision that shall allow the government to unilaterally extend the agreement for an additional two (2) years, at twelve (12) month intervals, at the government's discretion.

RFP Section Details:

- Section L provides specific directions for completing proposals. All proposals will be evaluated by the criteria identified in Section M.

- Potential vendors must be capable of providing all services within the geographical area; the services and geographical area are identified in Section B. A description of each requested service is located in Section C.

Special Instructions:

- Please provide an electronic copy of your proposal in addition to the original and one (1) copy as required in Section A of the RFP, by the due date indicated. The electronic copy may be emailed to: michael_smith@caep.uscourts.gov.

- Please DO NOT submit your proposal in a binder or notebook, or staple the proposal. Use binder clips or rubber bands instead.

- Please use the attached Offeror's Proposal Checklist to ensure your proposal is in order, complete and includes all the required documentation. **Note: This checklist is to be used as a guide only and does not replace or supersede the requirements contained in Section L or the evaluation criteria contained in Section M.**

Proposals must be received no later than: **Friday, August 3, 2018, at 5:00 pm local time**.

All questions must be made in writing and directed to: Michael S. Smith, Contracts Specialist, at michael_smith@caep.uscourts.gov, or faxed to (916) 210-8851. Questions must be submitted by **Friday, July 20, 2018**.

Thank you for your interest in providing services to Federal defendants and offenders in the Eastern District of California.

Sincerely,

Michael S. Smith
Contracts Specialist

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Enclosures:
1. Request for Proposal (RFP)
2. Offeror's Proposal Checklist