

UNITED STATES DISTRICT COURT | EASTERN DISTRICT OF CALIFORNIA

PROBATION OFFICE

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REPLY TO:

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www.caep.uscourts.gov

6/21/2024

**Important Dates:**

**Bidders Conference: Tuesday, July 9, 2024, 10AM**

**Bidders Conference Zoom info: Meeting ID 160 3498 9782 Passcode 896633**

**QUESTIONS DUE BY: Tuesday, July 16, 2024**

**PROPOSALS DUE BY: Wednesday, July 24, 2024, at 3:00 PM**

Dear Program Administrators,

The United States District Court for the Eastern District of California is soliciting proposals to provide treatment services in the following areas:

CATCHMENT AREA	SERVICES	SOLICITATION #
04 – Placer & Nevada County	Residential Substance Abuse Treatment	0972-25-04SR
06 – Yolo County	Residential Substance Abuse Treatment*	0972-25-06SR
09 – Sacramento County	Substance Abuse & Mental Health Treatment	0972-25-09SM
09 – Sacramento County	Sex Offender Treatment	0972-25-09SO
09 – Sacramento County	Residential Substance Abuse Treatment	0972-25-09SR
10 – San Joaquin County	Sex Offender Treatment	0972-25-10SO
11 - Stanislaus County	Substance Abuse & Mental Health Treatment	0972-25-11SM
11 - Stanislaus County	Sex Offender Treatment	0972-25-11SO
12 – Merced County	Substance Abuse	0972-25-12SA
14 - Fresno County	Substance Abuse & Mental Health Treatment	0972-25-14SM
15 – Kings & Tulare County	Substance Abuse & Mental Health Treatment	0972-25-15SM

\*Treatment provider will be required to accept persons charged with or convicted of a sex offence

The offeror would provide services for male and female federal defendants/persons under supervision who have been ordered by the Court to participate in treatment. These individuals include persons on probation, supervised release, or parole, who are under supervision of the United States Probation Office, as well as persons on Pretrial status under the supervision of United States Pretrial Services Office.

The vendor is not required to maintain a call-in phone system for the urine collection, as this will be operated by the U.S. Pretrial Services and/or Probation Office.

The U.S. Probation Office and U.S. Pretrial Services Office use a local laboratory service operated by the U.S. Pretrial Services Office in the Southern District of California, in San Diego. Vendors must send all urinalysis samples to this laboratory for testing, using the provided pre-paid shipping labels.

Urinalysis collection supplies will be provided by the U.S. Probation Office and the U.S. Pretrial Services Office. Supplies for each agency are to be kept separate and only used for the respective clients. **NOTE: Your organization will NOT need to pay for urine collection or sweat patch supplies.**

Request for Proposals (RFPs) can be found on <https://www.caep.uscourts.gov/solicitations>. The RFP contains the full text of all applicable Government regulations, and all offerors are subject to the provisions contained in the RFP. In responding to the RFP, you should answer each item and supply all information requested.

Section L provides specific directions for potential offerors in completing the proposal. **The offeror should fully read Section L and follow the directions set forth.** The minimum standards for the services listed are contained in the Clauses and Terms of Agreement. All proposals will be evaluated by the criterion explained in Section M. Note if you intend to subcontract any services, instructions are included in Section L the offeror should follow.

If you have any questions regarding the RFP, please submit your questions in writing to [samantha\\_washington@caep.uscourts.gov](mailto:samantha_washington@caep.uscourts.gov).

Proposals will be awarded based on initial offers submitted, and each initial offer should contain your organization's best terms from a cost and technical standpoint. There will be no additional opportunity to modify your proposal.

Please read the RFP carefully; do not rely on knowledge of previous RFPs, or knowledge of previous Federal procurement procedures. *As a reminder, the vendor must have a physical site within the catchment area (unless otherwise indicated in the RFP), which will be evaluated during an on-site visit.* Note: A catchment area may consist of multiple counties/zip codes, in which case the offeror must have a physical site within at least one of the counties/zip codes identified in that catchment area.

An offeror must be capable of providing **all** services identified in Section B, including local services identified at the end of Section C and must have a physical site located within the geographic area identified in Section B. If the offeror is unable to provide a service identified in Section B and does not identify/subcontract with someone to provide the service, the vendor will be technically unacceptable.

The estimated monthly quantity listed in Section B of the RFP is the estimate of the services to be provided during the terms of this agreement. **It is only an estimate.**

Although the Government may choose to enter into a Blanket Purchase Agreement with multiple vendors, the Government reserves the right to award a single vendor.

The term for this Blanket Purchase Agreement is twelve (12) months with a start date of October 1, 2024, with a provision that shall allow the Government to unilaterally extend the agreement for an additional four (4) years, at four (4) twelve (12) month intervals, at the Government's discretion.

Proposals are due by Monday, July 24, 2024, at 3:00 PM. Proposals shall be e-mailed to [samantha\\_washington@caep.uscourts.gov](mailto:samantha_washington@caep.uscourts.gov). All e-mail submissions must reference in the subject line,

the Solicitation number indicated in Section A, Block 1 of the Solicitation/Offer/Acceptance. Hard copies will not be accepted, unless otherwise noted.

All proposals must be signed by a representative authorized to commit the vendor to contractual obligations. Electronic signatures are accepted.

A copy of the Blanket Purchase Agreement, Clauses and Terms of Agreement, should be retained by the vendor for their files.

*If you wish confirmation of receipt of submission, please request for confirmation.* Thank you for your interest in providing services to Federal defendants and offenders in the Eastern District of California.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Samantha Washington', with a horizontal line extending to the right.

Samantha Washington  
Procurement Administrator