

UNITED STATES DISTRICT COURT | EASTERN DISTRICT OF CALIFORNIA

PROBATION OFFICE

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May 08, 2020

**REPLY TO:**

(Headquarters)  
501 "I" Street, Suite 2-500  
Sacramento, California 95814  
Tel: (916) 930-4300  
Fax: (916) 930-4380

[www.caep.uscourts.gov](http://www.caep.uscourts.gov)

**PLEASE RESPONSE REQUESTED BY: Friday, May 22, 2020**

Dear Service Providers,

**RE: FY-2021 MARKET SURVEY REQUEST**

The United States Probation Office, Eastern District of California, is conducting a market survey to determine the availability of services in multiple catchment areas, throughout our district. We intend to procure treatment for adult federal defendants and offenders in Fiscal Year 2021, which begins on October 1, 2020.

During this initial stage of the solicitation process our office is notifying as many treatment providers as possible of our intent to seek services. Conducting this market research, however, does not obligate the United States Probation Office to solicit for any services. Likewise, responding to this survey does not obligate your agency to participate in a solicitation.

**SOLICITATION INFORMATION**

For this solicitation cycle we intend to issue the following Requests for Proposals (RFPs). We anticipate these RFPs to be issued in June or July, 2020.

CATCHMENT AREA	SERVICES	SOLICITATION #
Shasta County	Substance Abuse & Mental Health Treatment	0972-21-01SM
Butte County	Substance Abuse & Mental Health Treatment	0972-21-02SM
Butte County	Sex Offender Treatment	0972-21-02SO
Solano County	Substance Abuse Treatment	0972-21-07SA
Solano County	Mental Health Treatment	0972-21-07MH
Madera & Merced Counties	Substance Abuse & Mental Health Treatment	0972-21-12SM
Fresno County	Sex Offender Treatment	0972-21-14SO
Fresno County	Residential Substance Abuse Treatment	0972-21-14SR
Tulare County	Sex Offender Treatment	0972-21-15SO

## **MARKET SURVEY**

Attached you will find market survey response forms, which contain a list of basic services. Your agency does not need to provide all the services listed. If your agency is interested in participating in a solicitation, we encourage you to respond using the attached forms or submitting your capability statement, including:

- Program Administrator contact information
- Program facility address or addresses
- Specific services provided at each program facility
- Corporate address and contact information (if different)

This information will help us assess which RFP, if any, to send your agency. Please respond **NO LATER THAN** Friday, May 22, 2020. You may email or mail your response to:

Michael S. Smith  
Contracts Specialist  
U.S. PROBATION OFFICE  
501 "I" St, Ste 2-500  
Sacramento, CA 95814  
[michael\\_smith@caep.uscourts.gov](mailto:michael_smith@caep.uscourts.gov)

NOTE: Even if your agency currently provides treatment services to our office, we encourage you to update your information for our records.

## **PRE-SOLICITATION NOTICE**

The Administrative Office of the US Courts will formally post a pre-solicitation notice on or about June 1, 2020, on the Federal Business Opportunities website at: <https://beta.sam.gov/>. You may go to "Business Opportunities" and search for "Administrative Office of the US Courts," to view the notice. This notice will be available on our website at [www.caep.uscourts.gov](http://www.caep.uscourts.gov) once it has been posted to the FBO site, and on public bulletin boards at the Sacramento, Fresno and Bakersfield US Courthouses. Please note that this is a notice only and does not contain an actual RFP. To request an RFP you must contact this office by submitting your market survey response forms or your capability statement.

IMPORTANT: The former Federal Business Opportunities website has been deactivated and FBO can now be found at: <https://beta.sam.gov/>.

## **SAM.GOV**

If your agency is not already registered at [www.sam.gov](http://www.sam.gov) or <https://beta.sam.gov/> we encourage you to register. You may wish to begin the registration process now, because it can take several weeks to complete. The Federal government performs many interactions with vendors through sam.gov, including:

- Participation in solicitations and contracts, and
- Electronic payment of vendor invoices.

**OUR WEBSITE**

Please visit us at: [www.caep.uscourts.gov](http://www.caep.uscourts.gov), where you'll find important treatment information specific to our agency, including:

- Contacts
- Treatment forms
- Solicitation information, including:
  - Market Survey
  - Requests for Proposals (RFPs)
  - Offeror's Resources
  - Prior solicitations
- Presentations regarding:
  - Thinking Styles,
  - Risks, Needs, Responsivity (RNR) Model
  - Vendor Invoices

If your agency does wishes to be removed from the market survey list, please send me an email.

We are hopeful your agency will consider this opportunity to provide treatment services to federal defendants and offenders. Should you have any questions, please contact me at (916) 930-4306, or by email [michael\\_smith@caep.uscourts.gov](mailto:michael_smith@caep.uscourts.gov).

Thank you for your participation.

Respectfully,

MICHAEL S. SMITH  
Contracts Specialist

Attachment:

1. Market Survey – Treatment Descriptions
2. Market Survey – Substance Abuse and Mental Health Treatment
3. Market Survey – Sex Offender Treatment