



U.S. Probation Office
Eastern District of California
501 I Street, Suite 2-500
Sacramento, CA 95814
(916) 930-4300

Fresno Pay Table:

CL-30: \$101,111 - \$164,359 per
annum

The salary at time of appointment will be set in accordance with the Court Personnel System. Lateral transfers will be considered for probation officers employed in other districts. A lateral transfer is an officer's current Classification Level (up to CL-30) and Step from their current pay table to the pay table of duty station. The agency is unable to match locality pay.

U.S. PROBATION OFFICE EASTERN DISTRICT OF CALIFORNIA

Vacancy Announcement: 26-07
WITHIN JUDICIARY ONLY
SUPERVISORY U.S. PROBATION OFFICER

DUTY LOCATION: [Fresno](#)

POSTED: 6/18/2026

CLOSING DATE: 4 P.M. PST on 7/13/2026

STATUS: Full-Time Permanent

CLASSIFICATION: CL-30

The U.S. Probation Office for the Eastern District of California is seeking a highly motivated and experienced professional to serve as a Supervisory U.S. Probation Officer for a presentence investigations unit. This position provides leadership, oversight, and direction to probation officers and support staff responsible for conducting presentence investigations.

The Supervisory U.S. Probation Officer is responsible for managing daily operations, ensuring compliance with applicable laws, policies, and procedures, and promoting excellence in service delivery through effective leadership and staff development.

We offer a stable, positive, and professional work environment, a competitive salary range and full federal benefits. Our agency is comprised of 74 staff members, and our district headquarters is in Sacramento with a divisional office in Fresno. There are also field offices in Roseville, Redding, Modesto, Visalia, and Bakersfield.

Geographically, the Eastern District of California includes 34 counties in the central valley from the Oregon border to Bakersfield.

PRIMARY DUTIES

- Supervise, direct, and evaluate the performance of probation officers and support personnel.
- Manage daily operations of the presentence investigations unit to ensure efficient and effective case management.
- Monitor workload distribution, case assignments, and staff productivity.
- Review and approve reports, recommendations, assessments, and other court-related documents.

- Ensure compliance with court policies, legal requirements, and professional standards.
- Provide coaching, mentoring, and professional development opportunities for unit staff.
- Address personnel matters, including performance management and disciplinary actions when necessary.
- Collaborate with judges, court administrators, law enforcement agencies, treatment providers, and community partners.
- Develop and implement policies, procedures, and best practices to improve unit performance.
- Analyze operational data and prepare reports regarding unit activities and outcomes.
- Participate in strategic planning and program development initiatives.
- Occasionally may perform the duties of a probation officer.
- Performs related duties as required by the Chief, Deputy Chief or Assistant Deputy Chief Probation Officers.

Job Requirements:

The incumbent must possess a thorough knowledge of the following: the criminal justice system; federal probation and parole legal requirements; policies and procedures; sentencing guidelines and applicable case law; investigative techniques; and the roles, responsibilities, and relationships among the Federal Courts, U.S. Parole Commission, and the Federal Bureau of Prisons.

The incumbent must also have a thorough understanding of PACTS and demonstrate the ability to use PACTS reports and data to analyze and guide the work of officers. He or she must further demonstrate the ability to use PACTS data to assess trends and ensure evidence-based practices.

The incumbent should possess the ability to work with law enforcement agencies at different governmental levels, community service providers, and other courts, and skill in applying various statutes and implementing regulations. He or she must have the ability to communicate orally and in writing, both clearly and concisely, with a variety of persons such as judicial officers, attorneys, and offenders. He or she must possess a working knowledge of legal research techniques, database and spreadsheet software, and skill in using personal computers and computer software (i.e., Word, Outlook, and other Windows-based software approved for office use.)

Qualifications:

Required Education

All probation officer positions require completion of a bachelor's degree from an accredited college or university in a field of academic study which provides evidence of the capacity to understand and apply the legal requirements and human relations skills involved in this position.

Required Experience

By the closing date of this announcement, to qualify at the CL-30 level, the applicant must possess a minimum of three years of specialized experience, including at least one year as a probation/pretrial services officer in the U.S. Courts.

Specialized Experience

Progressively responsible experience, gained after completion of a bachelor's degree from an accredited college or university, in such fields as probation, pretrial services, parole, corrections, criminal investigations, or work in substance/addiction treatment, public administration, human relations, social work, psychology, or mental health. Experience as a police, custodial, or security officer, other than any criminal investigative experience, is not considered specialized experience. Also, any volunteer or unpaid internship experience obtained prior to the completion of a bachelor's degree is not considered specialized experience.

Preferred Experience

Current U.S. Probation Officer/Pretrial Services Officer experience is preferred. The candidate must have demonstrated and sustained exceptional performance.

Management Experience

To qualify at this level, applicants must meet the above experience requirements. In addition, the applicant must have experience and skills in dealing with others in person-to-person work relationships, the ability to exercise mature judgment, a thorough knowledge of the basic concepts, principles, and theories of management, and the ability to understand the managerial policies applicable to the court unit involved.

Background Investigation, Drug Screening and Medical Standards

U.S. Probation Officers transferring to another district are not required to undergo a medical examination, drug testing or the initial OPM background investigation. However, all applicable standards for the background reinvestigation apply. The Chief U.S. Probation Officer of the receiving district may, at his or her discretion, request drug and/or medical testing be conducted if, through direct observation or objective evidence, finds an officer is unable to perform the essential job functions, as defined in the medical guidelines. Also, at the Chief's discretion, the most recent reinvestigation report completed on behalf of the officer may be examined.

APPLICATION PROCESS

To apply for this position, qualified candidates must submit the following **in one pdf document in the following order**:

- a cover letter (limited to two pages) addressed to Chief U.S. Probation Officer Scott Storey, 501 I Street, Suite 2500, Sacramento, CA 95814 **explaining why you are interested in this position, the highlighted qualities/strengths you bring to this position, and your leadership style.**
- a resume
- AO-78, Federal Judicial Branch Application for Employment, Revised 5/2024 (download from <http://www.caep.uscourts.gov> or <http://www.uscourts.gov>)
- please email the titled pdf document (**Last Name – First Name – 26-07**) to **caep_hr@caep.uscourts.gov**

Failure to submit the cover letter, resume, and AO-78, in one pdf document will result in immediate disqualification. Incomplete applications will not be considered, retained, or returned. Only one application per candidate will be accepted for this announcement.

- Applicants for law enforcement officer positions are required to complete the AO 78, Federal Judicial Branch Application, Revised 5/2024. The application form must be filled out thoroughly to determine eligibility for the position. This includes the **Optional Background Information (questions, 19, 20, and 21) on page 5** of the application form.
- The U.S. Probation Office, Eastern Judicial District of California, is headquartered in Sacramento, with offices in Roseville, Redding, Modesto, Fresno (Divisional Office), Visalia, and Bakersfield. Although it is the agency's practice to try to accommodate individual duty station preferences, all employees of the U.S. Probation Office are subject to transfer to any office in the judicial district, if necessary, to perform the work of the courts. The individual's duty station is at the discretion of the Chief.
- The U.S. Probation Office is not authorized to reimburse candidates for testing, interviewing, or relocation expenses.
- Applicants must possess a valid driver's license.
- This position is subject to mandatory Electronic Funds Transfer participation for payment of net pay.
- The office reserves the right to amend or withdraw any announcement without written notice to applicants.
- The officer's performance will be monitored closely during the first year in this position.
- Due to the volume of applications received, only applicants who are tested and/or interviewed will receive a written response regarding their application status.
- **Applications received after 4 P.M. Pacific Standard Time on Monday, July 13, 2026 will not be considered.**

****The U.S. Probation Office for the Eastern District of California is an Equal Opportunity Employer****