

UNITED STATES DISTRICT COURT | EASTERN DISTRICT OF CALIFORNIA

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July 24, 2018

**RE: QUESTIONS & ANSWERS
 FY-2019 SOLICITATIONS**

Program Administrator,

The purpose of this letter is to answer additional questions received, regarding solicitations issued by the Eastern District of California, for Fiscal Year 2019:

Question 1 (RFP No. 0972-19-16SI): Our agency hasn't seen Intensive Outpatient Counseling requested from the Courts before. How is it different from substance abuse counseling?

Answer 1: The Eastern District of California has not requested Intensive Outpatient Counseling (IOP) in the past. Substance Abuse IOP (PC 2080) is different from Individual Substance Abuse Counseling (PC 2010) in its focus and scope.

Pursuant to the Statement of Work (SOW), Section C1a, IOP is "one (1) or more defendant(s)/offender(s) who are demonstrating more complex symptoms requiring more intense, structured outpatient interventions, while allowing the defendant(s)/offender(s) to live at home and work while receiving treatment." Defendants/offenders are required to attend "counseling sessions at least three (3) days per week for a minimum length of three (3) hours per session."

Question 2 (RFP No. 0972-19-16SI): In Section B, the Estimated Monthly Quantity for Project Code 2080 is 36 for 2019. Is the court estimating about 36 referrals per month?

Answer 2: No. The Estimated Monthly Quantity (EMQ) represents the number of services to be provided during the month by unit. The EMQ is not an estimated number of referrals.

The unit for Project Code 2080, Intensive Outpatient Counseling (PC 2080) is per day (individual and/or group). Pursuant to the Statement of Work (SOW), Section C1a(2), the vendor will provide "Group counseling sessions at least three (3) days per week for a minimum length of three (3) hours per session."

The EMQ was calculated as follows:

Estimated # of Referrals per Month:		3
# of Sessions per Week:	x	3
Total Units per Week:	=	9
Average # of Weeks per Month:	x	4
Total EMQ:	=	36

Question 3 (RFP No. 0972-19-16SI): On the project code 2080 the client shall be ordered to 3 groups weekly. I would like to make sure that I am understanding where there is no other groups or client's, How many clients constitute a group? Will the program be accountable to provide a group service to a client if only one client is being referred to the 2080 service under the contract?

Answer 1: The Statement of Work (SOW) states that Intensive Outpatient Counseling is: "one (1) or more defendant(s)/offenders(s). Pursuant to Section C1a2, vendors must provide "Group counselling sessions at least three (3) days per week for a minimum length of three (3) hours per session," even if there is only one client. IOP is **individual or group**. If there is only referral, it would be individual. If there is more than one referral, it would be group.

Please remember proposals are due **Friday, August 3, 2018, 5:00 pm local time.**

Thank you for your participation in this solicitation process.

Sincerely,



Michael S. Smith
Contracts Specialist