

UNITED STATES DISTRICT COURT | EASTERN DISTRICT OF CALIFORNIA

PROBATION OFFICE

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**REPLY TO:**

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[www.caep.uscourts.gov](http://www.caep.uscourts.gov)

July 27, 2018

**QUESTIONS DUE BY: August 4, 2018**  
**PROPOSAS DUE BY: August 11, 2018**

**RE: AMENDMENT NO. 1**  
**REQUEST FOR PROPOSAL**  
**RFP NO. 0972-19-02SO**

To All Offerors:

Amendment No. 1 to the solicitation referenced above is issued to add a local requirement in Section C of the RFP, as follows:

The vendor shall:

1. Administer the Sex Offender Treatment Intervention and Progress Scale (SOTIPS) assessment:
  - a. In combination with a static risk assessment tool such as the STATIC-99R or the VASOR-2;
  - b. At intake, and every 6 months thereafter, or upon request of the USPSO/USPO; and
  - c. In compliance with the California Sex Offender Management Board's (CASOMB) "Treatment Completion Guidelines," January 2018  
[http://casomb.org/pdf/CASOMB\\_Treatment\\_Completion\\_Guidelines\\_1\\_2018.pdf](http://casomb.org/pdf/CASOMB_Treatment_Completion_Guidelines_1_2018.pdf)
2. Ensure staff is trained to administer SOTIPS within 60 days of award.
3. Report risk assessment results to the USPSO/USPO within 15 calendar days after administering assessment.

This amendment extends the proposal deadline to: **Friday, August 10, 2018, 5:00 pm local time.**

**For Offerors who have not already submitted a proposal**

Submit all required proposal documents in accordance with Sections L and M of the solicitation. You must complete Blocks 8 and 15 of the attached SF 30, Amendment of Solicitation, and submit with your proposal, along with the revised version of Section A and B, contained in the amended RFP. Proposals must be received by the amended proposal deadline of Friday, August 10, 2018, 5:00 pm local time.

**For Offerors who have already submitted a proposal**

You must complete Blocks 8 and 15 of the attached SF 30, Amendment of Solicitation, and submit with the revised versions of the following sections contained in the amended RFP:

- Section A, Solicitation/Offer/Acceptance
- Section B, Supplies or Services and Offeror's Prices

You must also update and recertify the following attachments:

- Attachment A, Offeror's Certification of Compliance Statement
- Attachment C, Offeror's Staff Qualifications (as needed).

The completed SF 30, revised version of Sections A and B, and recertified Attachments A and C, must be received by the amended proposal deadline of Friday, August 10, 2018, 5:00 pm local time.

In addition, the amended proposal deadline allows your company the opportunity to submit an "offer modification" in accordance with Provision 3-100, Instructions to Offerors, where you may submit changes to any part of your proposal, including prices. "Offer modifications" must be received by the amended proposal deadline. If you do not wish to submit any "offer modification", or your "offer modification" is received after the new proposal deadline, your initial proposal submission will stand.

Should offerors have any questions about this amendment, please submit your questions by Friday, August 4, 2018, by 12:00 pm, local time, to Michael S. Smith, Contracts Specialist, at: [michael\\_smith@caep.uscourts.gov](mailto:michael_smith@caep.uscourts.gov)

Sincerely,

Michael S. Smith  
Contracts Specialist

Attachments:

1. SF 30, Amendment of Solicitation
2. Amended RFP